

ALCOA INC
Form DEFA14A
April 09, 2013

UNITED STATES
SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

SCHEDULE 14A

Proxy Statement Pursuant to Section 14(a) of the

Securities Exchange Act of 1934

(Amendment No.)

Filed by the Registrant

Filed by a Party other than the Registrant

Check the appropriate box:

Preliminary Proxy Statement

Confidential, for Use of the Commission Only (as permitted by Rule 14a-6(e)(2))

Definitive Proxy Statement

Definitive Additional Materials

Soliciting Material Pursuant to §240.14a-12

ALCOA INC.

(Name of Registrant as Specified In Its Charter)

(Name of Person(s) Filing Proxy Statement, if Other Than the Registrant)

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Payment of Filing Fee (Check the appropriate box):

No fee required.

Fee computed on table below per Exchange Act Rules 14a-6(i)(1) and 0-11.

(1) Title of each class of securities to which transaction applies:

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(3) Per unit price or other underlying value of transaction computed pursuant to Exchange Act Rule 0-11 (set forth the amount on which the filing fee is calculated and state how it was determined):

(4) Proposed maximum aggregate value of transaction:

(5) Total fee paid:

Fee paid previously with preliminary materials.

Check box if any part of the fee is offset as provided by Exchange Act Rule 0-11(a)(2) and identify the filing for which the offsetting fee was paid previously. Identify the previous filing by registration statement number, or the Form or Schedule and the date of its filing.

(1) Amount Previously Paid:

(2) Form, Schedule or Registration Statement No.:

(3) Filing Party:

(4) Date Filed:

Alcoa
390 Park Avenue
New York, New York 10022

****** IMPORTANT REMINDER TO SHAREHOLDERS ******

April 9, 2013

Dear Alcoa Shareholder:

By now, you should have received your proxy material for the 2013 Alcoa Inc. Annual Meeting of Shareholders, which is scheduled to be held on May 3, 2013. Our records indicate that you had not yet voted your shares at the time of the mailing of this reminder letter.

Your vote is important. **PLEASE CAST YOUR VOTE TODAY AND PLAY A PART IN THE FUTURE OF ALCOA. The fastest and easiest way to vote is by telephone or over the Internet.** Instructions on how to vote your shares over the telephone or Internet are enclosed with this letter. Alternatively, you may sign and return the enclosed proxy card in the envelope provided.

The Board of Directors recommends that you vote **FOR** the election of the three named director nominees to serve a three-year term, **FOR** the ratification of the appointment of PricewaterhouseCoopers LLP as Alcoa's independent registered public accounting firm for 2013, **FOR** approval on an advisory basis of our executive compensation, **FOR** approval of the 2013 Alcoa Stock Incentive Plan, and **FOR** approval of amendments to our Articles of Incorporation and By-Laws to permit the calling of special meetings, including by shareholders of 25% of Alcoa's outstanding common stock.

YOUR VOTE IS IMPORTANT

WE URGE YOU TO EXERCISE YOUR RIGHT TO VOTE TODAY.

If you sign and return the enclosed proxy card without indicating a different choice, your shares will be voted as recommended by the Board of Directors.

If you hold your shares in multiple accounts, you may receive more than one reminder letter and proxy card. Please vote using each proxy card you receive, to ensure that all your shares are represented at the annual meeting.

If you have any questions or if you need assistance voting, please call Morrow & Co., LLC, our proxy solicitor, at 1-800-460-1014.

Thank you for your investment in Alcoa and for taking the time to vote your shares.

Sincerely,

Alcoa Inc.

Alcoa
390 Park Avenue
New York, New York 10022

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